

Highfield Littleport Academy

School Travel Plan

Introduction

School Details

Name of school*	Highfield Littleport Academy
Name of STP Champion*	Yvonne Skillern
DfE Number*	873 7004
Telephone Number*	1353223301
Twitter*	@highfieldlittle
E-mail address*	wonne.skillern@highfieldlittleport.org
Address*	Camel Road, Ely, Littleport, CB6 1EW
Website*	http://www.activelearningtrust.org/
Type of School*	Secondary
Key Stage(s)*	College,Early Years/Foundation,Key Stage 1,Key Stage 2,Key Stage 3,Key Stage 4,SEND
Head Teacher*	Yvonne Skillern

Pupil and Staff Information

Age Range of Pupils*	2-19
Number of Pupils* including Nursery	124
Full Time Staff*	72
Part Time Staff	2

Where our pupils travel from

Highfield Littleport Academy is located on the edge of the fenland town of Littleport in East Cambridgeshire. The Highfield Littleport Academy community has very specific requirements and needs with respect to travel issues when compared to the majority of educational establishments within England and Wales due to the nature of the students attending Highfield Littleport. The way that movement is organised and the priorities for getting about safely and practicality are also very particular for the special school part of the campus. Highfield Littleport Academy has a co-located Secondary school, Pre School and area special school located in Littleport sharing the campus of the Sports Centre. All 3 schools share the same site although access to Highfield Littleport (the SEN School) is via a separate access road from Elmside. Littleport Academy is sited within a residential area just off Camel Road, not far from the main A10 road linking Norfolk and Cambridge. The area is predominantly a residential area with houses surrounding the site to the South. The campus is some distance from our nearest bus route and the train station (main line London to King's Lynn) is on the other side of Littleport, a good 20 minutes walk away. Most classes within the Special Needs provision access off site facilities either by walking or school transport on multiple occasions each week (the school has dedicated minibuses for use by all classes). Secondary pupils attending Littleport and East Cambridgeshire Academy are actively encouraged to walk or bike to school as the catchment is largely from the local area. The National Cycle Network runs through the centre of Littleport, however there are not direct links with the town centre and campus. With regards to SEN provision, pupils come to us from a wide geographical area and most are transported to and from school by taxis or minibuses. Each morning and evening our pupils have to leave and join their transport safely. The volume of traffic caused by school transport at the start and close of the day can impact upon the local community as the road and parking areas can become congested. The school works hard to maintain good relations with the local community and is always looking to decrease concerns regarding traffic at the start and end of the school day. The school liaises regularly with school transport regarding suitability of vehicles and ensuring safe travel for students. There are issues that relate particularly to pupils of a special school: - They may have physical difficulties - They may have challenging behaviours - They may need to use school/home transport meaning a higher proportion of transport on site - They may be vulnerable, or have limited awareness of danger - They take longer to learn routes and gain confidence - Some students have limited independence and need more support to navigate the outdoor environment The school aims to teach our pupils about health and safety issues, to encourage independence and prepare them for leaving school. The pupils enjoy walking and like to practise road safety during community activities. Organisational information: - Dedicated staff on duty in the car park at the start and end of day within the SEN wing of the site, to ensure that pupils have safe passage off the school premises. Any issues are reported to these staff who take any appropriate actions necessary. - There is a timetable for staff to meet pupils outside the school building (but on the school premises) at the beginning of the school day to ensure that pupils come safely into school. - Clearer markings in the access ways leading up to the school to effectively manage traffic - Signage in and around the building to enable safer access and usage of the traffic control system. - 5mph speed restriction for all vehicles on site

	Opening times	Closing times
School Site*	07:00:00	18:00:00
Pupils Official Times*	08:45:00	03:15:00
Breakfast Clubs (if applicable)		
After School Clubs (if applicable)		
Other timings e.g. Nursery timings	There may be extended use of campus facilities at weekends due to lettings of hydrotherapy pool, sports centre or the outside grounds of the campus.	

Working Group & STP Summary

Name	Role
Eco Committee	Pupil
Leadership Team	Head Teacher
Staff Team	Site Management Team
Parents & Carers	Parent

Working Group Actions

How many volunteers have been involved in supporting the school travel plan work and initiatives, this year?
i.e. working group members, transition mentors, Footsteps tutors, Crocodile escorts, cycle trainers etc

Travel & Transport Infrastructure

Facilities		
	Description	Numbers
Car Park*	Staff parking spaces*	14
	Visitors parking spaces*	20
	Disabled parking spaces*	3
	Covered Sheffield Stands*	4
	Sheffield Stands*	0
Cycle Parking*	Cycle Pod / Mini Pod*	0
	Other Cycle Spaces*	0
	Total Pupil Cycle Spaces*	20
	Total Staff Cycle Spaces*	10
Scooter Parking*	Scooter Parking Spaces*	0
Storage Lockers*	Storage lockers for cycling paraphenalia*	0
Shower Facilities*	Showers available*	8
Coach Parking*	Facilities for coaches to park*	2
Details of coach parking facilities	Parking spaces are designated extra wide and double length to accommodate coaches and minibuses.	

Transportation Links	
Buses*	9/X9 Cambridge - Waterbeach - Ely - Littleport - Chatteris (daily Ely - Littleport 9.25am arrival) 129 Ely - Brandon Creek (12.44 each Thursday)
Rail*	Littleport Railway Station (Kings Cross to Kings Lynn mainline). 1.3 miles 26 minutes walk, 1.3 miles 7 minutes bike ride.
Roads*	Main A10 road to Cambridge is half a mile away.
Walking Routes*	600m walk to nearest supermarket, 1km walk to village centre, 2km walk to nearest train station. Littleport Leisure Centre and secondary school is on the same campus as Highfield Littleport Academy.

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There is no National Cycle Network connected to the school. The nearest is Ely (route 11). The new campus build has facilitated a cycle path exiting the campus site towards Camel Road.

Cycling Routes*

Other Information

STARS Routes to School Audit

The STARS Routes to School Audit has been designed to assist schools with identifying the sustainable travel and transport network that surrounds the school site. The audit is a great activity to conduct with your pupils and will count as evidence towards the 'Consultation Initiatives' in your Action Plan.

Name of road (main gate)	Elm Side	
Name of other roads surrounding the school	Wisbech Road	
Date of assessment	04/05/2021	
What is the speed limit of the road outside the main gate?	30mph	
What is the speed limit on the other roads surrounding your school? (please select all that apply)	30mph	
How many of the following crossings are present?	Pelican Crossing	
	Puffin Crossing	1
	Toucan Crossing	
	Zebra Crossing	
	School Crossing Patrol	
	Traffic Island	1
Is there any traffic calming within 500m of school, e.g. speed bumps, build outs? (If yes, please provide details)		
Yes		
Speed cushions at junction to school (Elm Side), speed bumps the distance of Wisbech Road.		
Are there railings present outside or near the main gate? (If yes, please provide details)		
No		
Is the main vehicular entrance used for pedestrians/cyclists as well as cars? (If yes, please provide details)		
Yes		
Separate pedestrian gate to vehicular access which is access controlled with barrier and secure gates.		
Does the school have a dedicated car park for parents (not teachers)? (If yes, please provide details)		
No		
Are there any dedicated cycle lanes leading to the school?		
Yes		
Cycle route running around campus to leisure centre.		
What is the quality of the pavements like within 500m of the school? (If poor/Inadequate, please record any details)		
Average		

Please record any other obstacles or road layout issues within 500 metres of the school entrance which could be deemed as preventing young people or making it more difficult for them to use sustainable transport on the journey to and from school.

Surveys, Modal Shift & Targets

Historical Pupil Mode of Travel Data

Pupils	Modal Split	Walk	Cycle	Public Bus	School Bus	Park & Stride	Train/Tube	Car Share	Car	Scooting	Absent Pupils	Total
2020/2021	Number	10.00	1.00	0.00	0.00	0.00	0.00	96.00	19.00	0.00		126.00
	%	7.94	0.79	0	0	0	0	76.19	15.08	0	0	
2019/2020	Number	19.00	1.00	0.00	63.00	2.00	1.00	23.00	8.00	1.00		118.00
	%	16.1	0.85	0	53.39	1.69	0.85	19.49	6.78	0.85	0	
2018/2019	Number	1.00	0.00	0.00	50.00	0.00	0.00	19.00	34.00	0.00		104.00
	%	0.96	0	0	48.08	0	0	18.27	32.69	0	0	

Targets

Type	Mode of Travel	This Year's %	Preferred %	Target %	Due Date	Target
Mode of Travel	Park and Stride	0	0	1	2020	
Mode of Travel	Walk	5	5	6	2022	
Mode of Travel	Car Share			2	2020 / 2021	to increase pupils coming safely
Mode of Travel	Park and Stride			1	2021 / 2022	to ensure that some students who could walk part of the way are able to do so

Consultations

Status	Type	Action	Responsible	Target Completion	Reporting	Completion Date
Planned	Pupils	P4 The School Travel Plan / STARS is discussed at School Council / pupil meetings	Angela Wiseman & School Council	07/12/2021	Due to taxi transport and the high number of students not engaging in walking to school. discuss ideas to increase physical exercise and reduce the amount of car usage	24/05/2019
Completed - No Evidence	Senior Management and Governors	SM3 The School Travel Plan / STARS is part of the School Improvement / Development Plan	Yvonne Skillern	01/12/2018	Monitor engagement with the local community and the impact of parking on the members of the local areas. Complaints received, consultation and work commencing August 2021	03/06/2019
Completed	Residents, Businesses and Local Community	RBLC2 Residents are consulted on the development and implementation of the School Travel Plan	Teaching Team	01/12/2018	At Christmas fair provide local area with information about our School Travel Plan strategy. Residents complained re traffic - plans implemented to rectify over summer.	05/04/2021
Expired	Local Authority	LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	LA Road Safety Team and School Travel Plan Co-ordinator	20/07/2022	working with the LA Road Safety and Road Safety Education teams to ensure that our aims to promote road safety and sustainable travel are fully supported. Continue	31/07/2018
Expired	Pupils	P3 Pupils undertake work to complete the School Travel Plan / STARS application	Class Teachers	29/04/2021	Students complete modes of travel surveys via class teacher entering information. Yearly basis.	31/03/2018
Expired	Parents	PA2 The School Travel Plan / STARS is discussed at PTA (or similar) meetings	SOHLA Chairpersons	01/10/2018	Address impact of traffic on the local community particularly during events raised by the group	31/07/2018
Expired	Staff	S1 In-depth staff surveys take place	Yvonne Skillern	29/04/2022	Travel Surveys undertaken for each member of staff, fed back information in staff meetings.	31/03/2018
Expired	Staff	S1 In-depth staff surveys take place	Yvonne Skillern	01/02/2018	Travel Surveys undertaken for each member of staff, fed back information in staff meetings.	31/07/2018
Expired	Staff	S2 The School Travel Plan / STARS is discussed at staff meetings	Yvonne Skillern	01/01/2018	Include travel plan as a routine agenda item during briefings	31/03/2018

Travel & Transport Issues

Current Travel & Transport Issues					
Category	Date Issue Identified	Details of Issue / concern	How the issue / problem was identified	Possible Solutions	
Parking	08/03/2021	Increased transport due to Covid and school at full capacity means inadequate parking spaces on site.	Observations of area Resident complaints	Modifications to site to create dedicated car parking and additional spaces.	
Cycling	01/09/2020	Staff car use too high	Travel Survey	Cycle scheme Car sharing one covid restrictions are eased	
Site location		Car use too high	Observations of area Car park reaching full capacity	Engagement in cycle scheme Walking routes to school Extension of car park	
Public Transport	01/05/2021	Y11 students lack of independence and use of public transport to get to school	Increased taxi use Proportion of students using taxi transport v independent methods	Initiate independent travel training scheme	
Parking	January 2018	Dedicated parking spaces are not identified as disabled	Cars parking in disabled spaces who are not eligible to park there	Generate signage to indicate disabled parking spaces.	
Parking	December 2017	Lack of availability of spaces leading to cars parking outside of designated bays	Shared campus parking not yet completed so cars parking on SEN side	Use of secondary parking by staff once build is completed.	
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Travel Initiatives

Status	Initiative	Person Responsible	Target Completion	Reporting	Completion date
Completed	AQ1 School promotes car sharing	Yvonne Skillern	01/09/2018		
Completed	C2 Cycle parking installed	Morgan Sindall	01/10/2017	Used by 3 members of staff	31/07/2018
Completed	C4 Opportunity to practice cycling skills at break time	Class Teachers	01/11/2017	Bikes in place at breaktimes on lower and upper playground. Seek additional funding in future for adapted trikes	31/07/2018
Completed	PT4 Private coaches for school trips pick up and set down in safe / accessible places	Yvonne Skillern, Jacqui Moden	01/09/2017	Turning circle in place and monitored by education transport on a half termly basis	11/07/2018
Completed	PT6 Other public transportation initiative 1	Yvonne Skillern	01/06/2018	Eagles class discussion in PSHE. Integrate travel training into curriculum as we gain post 16 students.	11/07/2018
Completed	PT7 Other public transportation initiative 2	Minibus drivers	01/02/2018	Additional seat belt clips purchased in order to help manage safety and behaviour on school bus	09/07/2018
Completed	R14 Pupils monitoring traffic	Eagles	01/06/2018	Students integrated into curriculum planning with tally charts	31/07/2018
Completed	R24 Nursery Teaches Road Safety & Active Travel Messages	Class Teachers	01/01/2018	PSHE includes road safety talks and this is within many pupils EHCP plans	31/07/2018
Completed	W11 Walking trips	Mary Hall	01/04/2018	Students walked to Harley Davidson statue and weekly Owls and Sparrows walk to café in local community	11/07/2018

Completed W19 Parent shelter installed	Morgan Sindall	01/10/2017	Morgan Sindall completed works on post to make safe November 2017	31/07/2018
Completed W9 Educational / Curriculum Walks	Yvonne Bowen	01/04/2018	Evidenced in curriculum documents	31/07/2018

Supporting Initiatives

Status	Initiative	Person Responsible	Target Completion	Reporting	Completion date
Expired	PR10 Social Media Campaign	Yvonne Skillern	01/03/2018	Share travel initiatives more regularly on Twitter	17/06/2018
Completed	CU2 School teaches the health benefits of safe / active travel	Class Teachers	01/05/2018	PSHE statutory as from Sept 2019 - review then	11/07/2018
Completed	CU2 School teaches the health benefits of safe / active travel	Mary Hall, Sarah Sparrow, Jon Gonzalez	01/05/2018	Display in corridor - continue through fitness initiative with Littleport Leisure	11/07/2018
Completed	P9 School works with local sport/ health partnerships to promote safe and sustainable travel	Yvonne Skillern, Adam Peacock	01/09/2018	Funding secured and timetabled in	10/07/2018
Completed	PR6 School has an active travel policy	Yvonne Skillern, Lyn Houghton, Kirsty Yare	01/07/2018	Continue into new academic year with new target. School council will be in place to further drive progress	11/07/2018
Completed	PR9 Assembly	Yvonne Skillern	01/03/2018	Difficulties with assembly due to many of our students taxi transported. Initiate exercise daily (Yoga, running) to promote physical activity. Funding of outdoor trampoline to increase physical activity.	11/07/2018

Gold Standard Initiatives

Status	Initiative	Person Responsible	Target Completion	Reporting	Completion date
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Sign off and Formal Approval

Title	Name (for pupils a name is not required, e.g. school council)	Sign off
STP Champion		
Head teacher	Yvonne Skillern	
Governor (if applicable)	The School Governors support this travel plan	
Pupils	Group of 4 pupils actively engaged in STARS program.	
LA Officer	this travel plan fully meets the requirements of STARS. Rosemary Mullen	